A.L. HARDY THEOLOGICAL INSTITUTE

Student catalog

2026-2027 | Ministry programs



MINISTERIAL LICENSE / MINISTERIAL ORDINATION / LEADERSHIP

Faith seeking understanding. Leadership shaped by service.

Automatic paid-track approval. Register, pay, and begin learning.

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A PURPOSEFUL EDUCATION

Welcome to the Institute

A.L. Hardy Theological Institute connects biblical understanding, spiritual formation, and practical service. Its online ministry programs invite students to read Scripture carefully, examine ideas thoughtfully, and apply learning with integrity.

What has changed

Paid students in all three tracks receive automatic admission under the standard paid-enrollment process. They complete registration and the enrollment terms; verified full tuition or the first installment activates coursework. A separate admissions approval is not required. Tuition-free access remains subject to approval and a grant from the Institutional Admin.

Ordination now follows one ORD 201-210 sequence. The former Officiant, Minister, and Chaplain focus hubs are not additional track requirements. Existing academic records are retained.

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This edition replaces conflicting admissions, pathway, and personal-name approval wording in earlier catalogs. It does not amend an already signed enrollment agreement. Cover imagery is illustrative and does not identify actual Institute students or a campus.

PROGRAMS AT A GLANCE

Three tracks. One purpose.

Ministerial License

22 courses | Standard tuition: $1,200. Build a foundation in Scripture, doctrine, spiritual formation, and practical ministry. Begin with orientation, then follow the listed course sequence.

Ministerial Ordination

10 courses: ORD 201-210 | Standard tuition: $900. Develop preaching, pastoral care, ethics, church leadership, and ministry practice. Complete the supervised practicum and capstone within this single sequence.

Leadership

10 learning units: overview plus 9 shared courses | Standard tuition: $600. Begin with the Leadership Track overview and study plan. Develop teaching, planning, team leadership, and responsible stewardship.

How study is organized

Study combines guided independent reading, written assessments, course questions and discussions, practical activities, and instructor feedback. Follow the order and requirements shown in your approved track. A payment-plan length is a billing schedule, not a promised completion time.

Admission and academic completion

Standard paid admission is automatic after email and application-payment verification. Prior-study credit or tuition adjustments are separate requests and are not awarded automatically. Account conflicts and payment discrepancies must be resolved before the affected process can continue. Coursework completion, readiness review, and credential approval remain academic decisions.

These are ministry-training tracks. Tuition pays for study and does not guarantee a license, ordination, professional authorization, or other credential. Internal school credits do not establish transferable college credit or degree equivalence.

AUTOMATIC PAID ENROLLMENT

Register to begin your studies

1. Choose your track and submit your information

Select License, Ordination, or Leadership at the online application. Provide your name, email, background, study goals, and prior-enrollment information. Choose standard tuition and a full-payment or installment option.

2. Verify your email and application payment

Use the private email link to verify your address. Complete the $10 application payment. Paid-track admission is approved automatically for all three tracks; no separate admissions decision is required.

3. Complete student registration

Pay the one-time $20 matriculation fee. Review orientation and academic expectations, record your time zone and weekly study plan, and set up your student sign-in. Existing students should use their established account rather than create another one.

4. Review and accept your enrollment terms

Review your course allocation, tuition, payment dates, and withdrawal terms. Complete the required acknowledgments and electronic signature through your private registration page. Never email passwords or payment-card information.

5. Make the required tuition payment

Pay the full tuition or first installment through the secure payment link. Verified payment activates your approved track automatically once registration and the agreement are complete. A payment receipt may appear before the LMS has finished verifying it.

6. Sign in and start learning

Open the student portal, find your track, and begin the first available course. Use your private application page to check registration or payment progress if access is still being prepared.

Existing accounts and exceptions: a matching student account must be verified by signing in; duplicate applications, protected staff accounts, suspensions, or payment discrepancies may require resolution. These checks protect the correct account and do not create a routine admissions approval step. Prior-study requests do not automatically reduce tuition or waive coursework.

TUITION AND ACCESS OPTIONS

Plan your enrollment

Track	Full tuition	3 monthly	6 monthly
Ministerial License	$1,200	$400 x 3	$200 x 6
Ministerial Ordination	$900	$300 x 3	$150 x 6
Leadership	$600	$200 x 3	$100 x 6

Amounts are USD, before any applicable tax or documented prior-study adjustment. No interest or installment surcharge applies. Your agreement records the final amounts and dates.

Standard school fees

Application: $10, non-refundable, with the standard application.
Matriculation: $20, once on initial acceptance, for the student record and onboarding.
Graduation/Award: $20, at track completion, for completion review, award preparation, and recording.
Standard students should budget **$50 in school fees** in addition to tuition.

Tuition-free access

Select the tuition-free option on the application and verify your email. The request costs $0 and requires approval and a grant from **the Institutional Admin**. Submitting the request does not open courses.

Approved access waives all tuition and all school fees for the approved program, including application, matriculation, and graduation/award fees. No paid tuition agreement or payment is required. Use the account-setup instructions provided and begin the assigned courses.

A declined tuition-free request creates no charge and does not enroll the applicant in a paid plan. A grant does not automatically cancel an earlier paid agreement or balance. Academic, conduct, and credential requirements remain in force; school suspension or revocation may affect access.

MINISTERIAL LICENSE | COURSES 01-11

Foundations for ministry

01 Orientation and Administrative Guide

Learn the study routine, course navigation, independent learning, and use of the ministry curriculum.

02 Foundations of Faith

Study repentance, faith, baptism, resurrection, and spiritual maturity.

03 Kingdom Living

Explore the principles of God's Kingdom and their application to daily life and ministry.

04 Spiritual Strategies: A Manual for Spiritual Warfare

Study the biblical foundations of spiritual warfare and the believer's spiritual resources.

05 The Ministry of the Holy Spirit

Explore the ministry, gifts, and fruit of the Holy Spirit.

06 Knowing God's Voice

Study biblical guidance and decision-making for life and ministry.

07 Creative Bible Study Methods

Develop methods for studying books, chapters, themes, and words in Scripture.

08 Basic Bible Survey: Old Testament

Explore the books, themes, and structure of the Old Testament.

09 Basic Bible Survey: New Testament

Explore the Gospels, Acts, letters, and Revelation through guided outlines.

10 Developing a Biblical World View

Trace God's purpose for the nations through Scripture.

11 Teaching Tactics

Prepare and present biblical lessons using the teaching methods of Jesus.

MINISTERIAL LICENSE | COURSES 12-22

From understanding to service

12 Methodologies of Multiplication

Study discipleship, spiritual reproduction, and church growth.

13 Power Principles

Explore biblical principles of spiritual power and effective ministry.

14 Biblical Management Principles

Develop servant leadership and approaches to managing ministry.

15 Principles of Environmental Analysis

Understand communities and organizations before planning ministry.

16 Management by Objectives

Plan and evaluate ministry around clear objectives.

17 Mobilization Methodologies

Put ministry vision into action by equipping and mobilizing people.

18 Leaven-Like Evangelism

Study evangelism, church planting, and ministry networks.

19 Women: A Biblical Profile

Study women in Scripture and their roles in ministry.

20 You Came Unto Me: Jail and Prison Ministry

Prepare for ministry to people in prison and their families.

21 Intercessory Prayer

Develop a biblical understanding and practice of intercessory prayer.

22 Battle for the Body

Study the source curriculum's teaching on divine healing.

MINISTERIAL ORDINATION | ORD 201-205

Advanced ministry preparation

Complete the ten-course ORD 201-210 sequence. The supervised practicum and capstone are included; no separate focus-pathway hub is required.

ORD 201 | Advanced Biblical Interpretation and Expository Preaching

Develop context-sensitive biblical interpretation and expository preaching. Connect careful study with clear communication.

ORD 202 | Christian Doctrine and Ministerial Identity

Examine doctrine and its relationship to ministerial identity, belief, teaching, and accountable practice.

ORD 203 | Church History, Polity, and Ordained Ministry

Explore church history, patterns of governance, and the responsibilities associated with ordained ministry.

ORD 204 | Pastoral Care, Grief, and Crisis Response

Study pastoral presence and care in grief and crisis, with attention to boundaries and appropriate referral.

ORD 205 | Ministerial Ethics, Safeguarding, and Accountability

Examine ethical judgment, safeguarding, boundaries, confidentiality, and structures of accountability.

Course summaries describe subject matter. Assigned lessons, assessment directions, supervision requirements, and instructor feedback define the work to complete. Coursework completion and credential conferral are separate school determinations.

MINISTERIAL ORDINATION | ORD 206-210

Practice, integration, and review

Complete the ten-course ORD 201-210 sequence. The supervised practicum and capstone are included; no separate focus-pathway hub is required.

ORD 206 | Worship, Ordinances, and Pastoral Services

Prepare for worship leadership, ordinances, and pastoral services through thoughtful planning and responsible practice.

ORD 207 | Church Leadership, Stewardship, and Administration

Connect leadership with administration, resource stewardship, team development, and accountability.

ORD 208 | Mission, Community Engagement, and Discipleship

Plan mission, community engagement, and discipleship with attention to context and responsible participation.

ORD 209 | Supervised Ministry Practicum

Apply learning in supervised ministry. Follow the requirements for preparation, documentation, reflection, and review.

ORD 210 | Ordination Capstone and Readiness Review

Integrate prior learning and practical evidence in capstone work for the school's ministry-readiness review.

Course summaries describe subject matter. Assigned lessons, assessment directions, supervision requirements, and instructor feedback define the work to complete. Coursework completion and credential conferral are separate school determinations.

LEADERSHIP | OVERVIEW PLUS 9 COURSES

Lead through service

Start with the **Leadership Track overview and study plan**, then follow these nine shared courses. The portal may show a course you have already completed under another active track; check its recorded status and ask your instructor about discrepancies.

01 Orientation and Administrative Guide

Learn the study routine, course navigation, independent learning, and use of the ministry curriculum.

02 Biblical Management Principles

Develop servant leadership and approaches to managing ministry.

03 Principles of Environmental Analysis

Understand communities and organizations before planning ministry.

04 Management by Objectives

Plan and evaluate ministry around clear objectives.

05 Teaching Tactics

Prepare and present biblical lessons using the teaching methods of Jesus.

06 Methodologies of Multiplication

Study discipleship, spiritual reproduction, and church growth.

07 Mobilization Methodologies

Put ministry vision into action by equipping and mobilizing people.

08 ORD 205 - Ministerial Ethics, Safeguarding, and Accountability

Examine ethical judgment, safeguarding, boundaries, confidentiality, and structures of accountability.

09 ORD 207 - Church Leadership, Stewardship, and Administration

Connect leadership with administration, resource stewardship, team development, and accountability.

Connect your objectives with the people and community you serve. Use assigned exercises, seminar questions, and feedback to evaluate and refine your approach.

YOUR STUDENT PORTAL

Find your next step

Find your approved track

The portal lists the courses assigned to your account, a completed-course count, and a link to the next unfinished course. Follow the listed sequence. Locked courses identify the prerequisite to complete first.

Open and navigate the course

Select a course and choose Start Learning or resume your lessons. Expand the course sections to locate readings, lessons, resources, assignments, and exams. Select a lesson title; use Next and Previous to move through activities.

Read course materials online

Use Read online or Read curriculum PDF online. The course reader provides a Return to course link. Downloading and printing course materials are not permitted. Browser restrictions deter saving but cannot prevent every capture or extraction method.

Record lesson completion

After studying, select Mark as Complete when available. Opening a document or selecting Next does not necessarily mark the lesson complete. Check the course progress indicator for unfinished activities.

Submit and review work

Submit written responses in the assigned assessment. If attachments are requested, choose the assessment in Supporting documents, upload your file, and reference its filename in the response. Uploading alone does not submit an assessment or earn a grade.

Complete and continue

Review feedback and required revisions. Select Complete the Course when the LMS makes it available, then return to the portal for the next course. Do not restart completed lessons simply because you have signed in again.

Student portal | My coursework and feedback | Learning resources

LEARNING WITH INTEGRITY

Assessments and support

Written work and feedback

Instructors review written work. Current written assessments use an 80% passing score and allow up to three attempts; follow the directions and attempt limit displayed in each assessment. Review results and feedback, then complete requested revisions. A pending review may prevent course completion.

Participation and practical work

Use course Q&A; for reading-based discussion, substantive questions, and respectful interaction. Submit graded responses through the assigned assessment. Follow each exercise, lab, or supervised activity's directions. Use fictionalized or appropriately anonymized ministry examples and obtain required permissions before field activities.

Original work and source attribution

Submit your own work. Identify quotations and cite Scripture and other sources accurately. Acknowledge assistance according to assignment instructions. Do not present another person's work as your own. Ask the instructor when expectations are unclear.

Privacy and account responsibility

Keep passwords and private application links confidential. Do not share accounts. Do not submit confidential pastoral records, payment-card details, or identifying information about vulnerable people. Ask Admissions how to send sensitive supporting records securely.

Where to ask for help

Use Message your instructor or My messages for private academic assistance. Contact Admissions about registration, payment, missing access, withdrawal, or accessibility. Include the track, course, lesson, and a concise description of the problem. Keep personal matters out of class discussions.

Private messages | Supporting documents | Student support

CONTINUITY AND ENROLLMENT TERMS

Keep your studies moving

Installments and payment pauses

Installments are due by 11:59:59 p.m. UTC on the dates in your agreement. A three-day (72-hour) grace period follows. If payment remains overdue, coursework and protected resources pause. You may still sign in, review billing, pay, and contact Admissions. These finite invoice plans do not authorize automatic card charging.

Work, grades, and progress are retained. Overdue payments must be verified before a financial hold clears. A separate administrative suspension remains until the school resolves it. Automatic paid admission does not remove an existing suspension or override an account or payment conflict.

Returning to study

Completed courses remain on record. After approved re-enrollment following an ended or suspended enrollment, the most recent incomplete course restarts, with earlier work retained for review and applicable shared active-course progress preserved. A financial pause alone does not restart a course once overdue payments are verified.

Withdrawal and refunds

Request withdrawal through Admissions. The published policy provides a full refund within 14 days of paid course-access activation. After that period, refunds are prorated for unstarted courses using the allocation in the signed agreement. The non-refundable application fee and other school-fee terms are separate.

A course is started when a learning activity is recorded complete or an assessment, discussion, or lab is submitted; signing in alone does not start it. The agreement calculates the refund as the amount paid minus tuition allocated to started courses, bounded between zero and the amount paid, with applicable tax adjustments. After approved withdrawal, future installments stop and academic records remain. Missing a payment or stopping attendance is not an approved withdrawal.

Academic and payment policies | Contact Admissions

COMPLETION AND GRADUATION

Prepare for your award

1. Complete your track

Finish all required courses, assessments, revisions, and applicable practical or supervised activities. Check recorded completion in your portal and contact the school if a result is missing.

2. Request the school's completion review

Contact Admissions to confirm that your coursework is complete and request award review. The school verifies recorded results and any applicable readiness requirements. Automatic paid admission does not automatically confer a credential.

3. Resolve the Graduation/Award fee

Standard paid enrollment includes a $20 fee at track completion for completion review, award preparation, and recording. Approved tuition-free access waives this fee. A fee payment alone does not issue a credential or confirm ceremony participation.

4. Coordinate graduation registration

Graduation participation is currently coordinated with Admissions. Use Ask about graduation to request participation instructions. A dedicated student self-registration form has not been confirmed. Admissions confirms eligibility, participation details, and any required submissions individually.

2027 ceremony	Date	Arrangements
Spring Graduation and Awards	Saturday, May 22	Time and venue to be announced
Fall Graduation and Awards	Saturday, November 13	Time and venue to be announced

Check the school calendar for updates. Admissions will communicate ceremony times, venues, participation details, and submission deadlines. Confirm arrangements before making travel commitments.

Completion certificates shown on the website are illustrative samples. Final academic awards, ministerial licensure, ordination, and related service arrangements require the Institute's applicable decisions. Ceremony attendance does not replace academic or credential requirements.

STUDENT SERVICES

Your online directory

Contact the Institute

A.L. Hardy Theological Institute
4103 Rainier Ave S, Seattle, WA 98118
admissions@alhti.org | 253.507.2665 | alhti.org

I need to...	Go to...
Compare programs	alhti.org/programs/
Apply or check registration	alhti.org/enroll/
Review orientation	alhti.org/orientation/
Sign in	alhti.org/student-sign-in/
Open my courses	alhti.org/student-portal/
Review coursework and feedback	alhti.org/my-learning/
Read course resources	alhti.org/library/
Upload supporting documents	alhti.org/submissions/
Send a private message	alhti.org/messages/
Recover sign-in details	alhti.org/enroll/account.php
Ask about graduation	alhti.org/contact-admissions/
Check ceremony dates	alhti.org/awards-calendar/

Before your first session: confirm email access, use an up-to-date browser, choose a realistic study schedule, and test that you can open the online course reader. A laptop or desktop is helpful for extended writing. Keep a copy of your own submitted work.

This catalog summarizes current school processes. Your signed agreement records your accepted financial terms. Ask Admissions about circumstances requiring account resolution, prior-study decisions, accessibility support, or completion review. Use role-based contacts such as the Institutional Admin when requesting administrative help.